Audited Financial Statements

Connecticut Bar Foundation, Inc.

Years ended December 31, 2021 and 2020 with Independent Auditors' Report and Reports in Accordance with Government Auditing Standards and the State Single Audit Act



Connecticut Bar Foundation, Inc.

Financial Statements

Years Ended December 31, 2021 and 2020

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Independent Auditors' Report

To the Board of Directors of Connecticut Bar Foundation, Inc. Hartford, Connecticut

Report on the Audit of the Financial Statements

Opinion

We have audited the accompanying financial statements of Connecticut Bar Foundation, Inc. (the Foundation), a not-for-profit, which comprise the statements of financial position as of December 31, 2021 and 2020, and the related statements of activities, functional expenses and cash flows for the years then ended, and the related notes to the financial statements.

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Connecticut Bar Foundation, Inc. as of December 31, 2021 and 2020, and the changes in its net assets and its cash flows for the years then ended in accordance with accounting principles generally accepted in the United States of America.

Basis for Opinion

We conducted our audits in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Our responsibilities under those standards are further described in the Auditors' Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of the Foundation and to meet our other ethical responsibilities in accordance with the relevant ethical requirements relating to our audits. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the Foundation's ability to continue as a going concern within one year after the date of the financial statements are available to be issued.

Independent Auditors' Report (continued)

Auditors' Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards and *Government Auditing Standards* will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with generally accepted auditing standards and *Government Auditing Standards*, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Foundation's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about the Foundation's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

Independent Auditors' Report (continued)

Supplementary Information

Our audit was conducted for the purpose of forming an opinion on the financial statements as a whole. The schedule of financial position by funding source as of December 31, 2021, and the schedule of general and administrative expenses by funding source for the year ended December 31, 2021, are presented for purposes of additional analysis and are not a required part of the financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated, in all material respects, in relation to the financial statements as a whole.

Other Reporting Required by Government Auditing Standards

Fiondella, milme & La Saracina LLP

In accordance with Government Auditing Standards, we have also issued our report dated May 11, 2022, on our consideration of Connecticut Bar Foundation, Inc.'s internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Foundation's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with Government Auditing Standards in considering the Foundation's internal control over financial reporting and compliance.

Glastonbury, Connecticut

May 11, 2022

Connecticut Bar Foundation, Inc. Statements of Financial Position December 31, 2021 and 2020

Assets	2021			2020
Cash and cash equivalents	\$	2,482,893	\$	1,447,398
IOLTA/IOTA receivables		263,010		257,209
Pledges receivable, net		369,143		385,651
Accounts and loans receivable		319,920		91,950
Investments, at fair value		12,389,636		11,118,197
Property and equipment, net		1,645		3,291
Total assets	\$	15,826,247	\$	13,303,696
Accounts payable and accrued expenses Deferred revenue Total liabilities	\$	249,332 305,668 555,000	\$	185,262 - 185,262
Net assets				
Without donor restrictions		2,736,065		1,991,572
With donor restrictions		12,535,182		11,126,862
Total net assets		15,271,247		13,118,434
Total liabilities and net assets	\$	15,826,247	\$	13,303,696

Connecticut Bar Foundation, Inc. Statements of Activities

For the Years Ended December 31, 2021 and 2020

	2021			2020				
	Without Donor	Without Donor With Donor		Without Donor	With Donor			
	Restrictions	Restrictions	Total	Restrictions	Restrictions	Total		
Changes in net assets without donor restrictions:								
Revenues and Support:								
Contributions:								
Court Fees Grants-in-Aid	\$ -	\$ 10,860,900 \$	10,860,900	\$ -	\$ 10,123,274 \$	10,123,274		
IOLTA/IOTA income	-	2,981,255	2,981,255	-	3,109,203	3,109,203		
Judicial Branch Grants-in-Aid	-	1,420,954	1,420,954	-	1,370,954	1,370,954		
RTC/TRO Grants	-	413,252	413,252	-	-	_		
Other	574,431	452,251	1,026,682	36,794	306,085	342,879		
Paycheck Protection Program (PPP) grant	-	100,145	100,145	-	92,700	92,700		
Net investment income	291,374	589,981	881,355	280,051	874,992	1,155,043		
Other income	-	-	-	11	-	11		
Net assets released from restrictions	15,410,418	(15,410,418)	-	15,456,710	(15,456,710)	_		
Total revenues and support	16,276,223	1,408,320	17,684,543	15,773,566	420,498	16,194,064		
Expenses:								
Grants and programs	14,828,264	-	14,828,264	14,877,424	-	14,877,424		
General and administrative	703,466	-	703,466	699,952	-	699,952		
Total expenditures	15,531,730	-	15,531,730	15,577,376	-	15,577,376		
Change in net assets	744,493	1,408,320	2,152,813	196,190	420,498	616,688		
Net assets - beginning of year	1,991,572	11,126,862	13,118,434	1,795,382	10,706,364	12,501,746		
Net assets - end of year	\$ 2,736,065	\$ 12,535,182 \$	15,271,247	\$ 1,991,572	\$ 11,126,862 \$	13,118,434		

Connecticut Bar Foundation, Inc. Statements of Functional Expenses For the Years Ended December 31, 2021

			Jai	mes W. Cooper			M	anagement and	
	Lega	l Aid Services		Fellows]	Program Total		General	Total
Grants	\$	14,443,730	\$	348,258	\$	14,791,988	\$	_	\$ 14,791,988
Compensation and temporary help		-		4,966		4,966		421,636	426,602
Outside services		-		-		-		61,088	61,088
Occupancy costs		-		-		-		36,469	36,469
Professional services		-		-		-		36,533	36,533
Payroll taxes		-		235		235		33,964	34,199
Pension		-		-		-		31,755	31,755
Employee benefits		-		-		-		30,749	30,749
IOLTA software and monitoring		13,190		-		13,190		-	13,190
Fellows' symposia and other events		-		11,767		11,767		-	11,767
Insurance		-		-		-		10,390	10,390
Bad debt		-		-		-		9,330	9,330
Equipment		-		-		-		7,845	7,845
Travel, meetings and dues		-		105		105		5,915	6,020
Postage		-		2,637		2,637		3,016	5,653
Office supplies and maintenance		-		22		22		5,468	5,490
Bank fees and miscellaneous		-		2,670		2,670		1,657	4,327
Telephone		-		-		-		4,044	4,044
Printing costs		-		684		684		1,961	2,645
Depreciation								1,646	 1,646
Total expenses	\$	14,456,920	\$	371,344	\$	14,828,264	\$	703,466	\$ 15,531,730

Connecticut Bar Foundation, Inc. Statements of Functional Expenses For the Years Ended December 31, 2020

	Legal Aid Services	Jan	nes W. Cooper Fellows]	Program Total	Ma	anagement and General	Total
Grants	\$ 14,532,433	\$	317,960	\$	14,850,393	\$	-	\$ 14,850,393
Compensation and temporary help	-		1,600		1,600		463,818	465,418
Outside services	-		-		-		15,916	15,916
Occupancy costs	-		-		-		34,714	34,714
Professional services	-		-		-		22,817	22,817
Payroll taxes	-		122		122		37,093	37,215
Pension	-		-		-		23,485	23,485
Employee benefits	-		-		-		56,315	56,315
IOLTA software and monitoring	8,580		-		8,580		-	8,580
Fellows' symposia and other events	-		8,699		8,699		-	8,699
Insurance	-		-		-		7,027	7,027
Bad debt	-		-		-		8,174	8,174
Equipment	-		-		-		3,936	3,936
Travel, meetings and dues	-		2,051		2,051		8,468	10,519
Postage	-		3,015		3,015		1,909	4,924
Office supplies and maintenance	-		19		19		5,753	5,772
Bank fees and miscellaneous	-		2,945		2,945		1,128	4,073
Telephone	-		-		-		3,648	3,648
Printing costs	-		-		-		4,105	4,105
Depreciation	 -		-		-		1,646	1,646
Total expenses	\$ 14,541,013	\$	336,411	\$	14,877,424	\$	699,952	\$ 15,577,376

Connecticut Bar Foundation, Inc. Statements of Cash Flows

For the Years Ended December 31, 2021 and 2020

	2021		2020		
Cash flows from operating activities:					
Change in net assets	\$	2,152,813	\$	616,688	
Adjustments to reconcile the change in net assets					
to net cash provided by (used in) operating activities:					
Depreciation		1,646		1,646	
Bad debt		9,330		8,174	
Change in discount for pledges receivable		8,854		16,460	
Realized (gains) loss on investments		(129,773)		(144,380)	
Unrealized (gains) loss on investments		(526,858)		(772,392)	
Changes in assets and liabilities:					
IOLTA/IOTA receivables		(5,801)		91,072	
Pledges receivable		(1,676)		7,062	
Accounts and loan receivable		(227,970)		(25,850)	
Accounts payable and accrued expenses		64,070		(516,446)	
Deferred revenue		305,668			
Net cash provided by (used in) operating activities		1,650,303		(717,966)	
Cash flows from investing activities:					
Reinvestment of investment income		(214,397)		(225,897)	
Purchase of investments		(500,000)		(300,000)	
Proceeds from sale of investments		99,589		1,271,480	
Net cash (used in) provided by investing activities		(614,808)		745,583	
Net change in cash and cash equivalents		1,035,495		27,617	
Cash and cash equivalents - beginning of year		1,447,398		1,419,781	
Cash and cash equivalents - end of year	\$	2,482,893	\$	1,447,398	

Connecticut Bar Foundation, Inc. Notes to Financial Statements Years Ended December 31, 2021 and 2020

1. Nature of Foundation

The Connecticut Bar Foundation, Inc. (the Foundation) was incorporated in 1952 exclusively for charitable, scientific, literary and education purposes, primarily to improve and facilitate the administration of justice. The Foundation is designated by the Connecticut Judicial Branch to receive and allocate funds to support legal services that protect the interests of those who cannot afford civil legal counsel. The Foundation does this through the administration of the following grant programs: the Interest earned On Lawyers' Trust Accounts (IOLTA) and Interest On Trust Accounts (IOTA) programs, as required by Connecticut General Statue Sec. 51-81c; a Court Fees Grants-in-Aid (CFGIA), as required by Connecticut General Statutes Sec. 51-5d, and a Judicial Branch Grant-in-Aid (JBGIA), issued annually by the State of Connecticut. In 2021, the CBF was selected to also administer programs to increase access to legal counsel for income-eligible residential tenants at risk of eviction, pursuant to Public Act 21-34, and low-income individuals interested in applying for a temporary restraining order, pursuant to Public Act 21-78 of the Connecticut General Assembly.

In 1994, the Foundation established the James W. Cooper Fellows program. The Fellows program sponsors symposia and projects that enhance the understanding of the role of law in society and promotes the highest ideals of the legal system.

2. Summary of Significant Accounting Policies

Basis of Accounting and Presentation

The accompanying financial statements have been prepared in accordance with accounting principles generally accepted in the United States of America (US GAAP). The Foundation reports information regarding its financial position and activities according to two classes of net assets: without donor restrictions and with donor restrictions. They are described as follows:

Without Donor Restrictions - Net assets that are not subject to donor-imposed restrictions. These funds are available for general operating purposes and/or to use at the discretion of the Board of Directors. From time to time the Board may designate a portion of these net assets for specific purposes which makes them unavailable for general use by Management. At December 31, 2021 and 2020 there was Board designated funds of \$532,669 and \$0, respectively.

With Donor Restrictions - Net assets whose use is limited by donor-imposed, time and/or purpose restrictions. Some net assets with donor restrictions include a stipulation that assets provided be maintained permanently (perpetual in nature) while permitting the Foundation to expend the income generated by the assets in accordance with the provision of additional donor-imposed stipulations or a board approved spending policy. At December 31, 2021 and 2020, the donor restricted net asset balance was \$12,535,182 and \$11,126,862, respectively (see Note 7).

Cash and Cash Equivalents

Cash and cash equivalents include investments in highly liquid investments with a maturity of three months or less when acquired.

2. Summary of Significant Accounting Policies (continued)

Investments

The Foundation carries investments in marketable securities at their current fair value as determined through published market quotations. Net investment earnings are included in the accompanying statement of activities.

Pledges and Contributions Receivable

Unconditional promises to give that are expected to be collected within one year are recorded as receivables at their net realizable value. Unconditional promises to give that are expected to be collected after one year are recorded at the present value of their estimated future cash flows using rates ranging from 0.36% to 3.5%. The discount rate used for pledges received in 2021 and 2020 was 1.26% and 0.36%, respectively.

Management periodically evaluates the collectability of its receivables and creates an allowance for any accounts deemed uncollectible (see Note 4).

IOLTA/IOTA Receivables

IOLTA/IOTA receivables represent interest earned on lawyers' and other trust accounts during the year that is transferred by the banks to the Foundation in January of the following year. No reserves are deemed necessary, as all receivables are considered collectible.

Property and Equipment

Property and equipment acquisitions and improvements are recorded at cost. Maintenance and repairs are charged to expense as incurred. Depreciation is computed on the straight-line method based on the estimated useful lives of the assets, which range from five to seven years.

Deferred Revenue

The Foundation records deferred revenue for grant funding received not yet expended for the use intended.

Revenue and Support

Contributions

Contributions are defined as voluntary, nonreciprocal transfers. Unconditional contributions are recognized as support when received or pledged. Conditional contributions that are contingent on the occurrence of a future event are not recognized until the condition has been satisfied. Contributions are recorded as restricted support when they are received with donor stipulations that limit the use of such assets. When a restriction expires or when the restricted purpose is accomplished, net assets with donor restrictions are reclassified to net assets without donor restrictions and reported in the statements of activities as net assets released from restrictions.

2. Summary of Significant Accounting Policies (continued)

Revenue and Support (continued)

Contributions (continued)

The Foundation receives the following specific grants as identified on the statement of activities:

Court Fees Grants-in-Aid

In an effort to replace drastically reduced IOLTA/IOTA revenue, the Connecticut State Legislature passed certain court fee increases effective July 1, 2009, July 1, 2012, July 1, 2014, and July 1, 2016 (Public Acts 09-152, 12-89, 14-217, and 16-26 respectively) and dedicate a portion of those increases to funding legal services.

Under the Court Fees Grants-in-Aid program, the Judicial Branch transfers the revenue from the fee increases to the Foundation on a monthly basis. The Foundation distributes the funds pursuant to Section 51-81c of Connecticut General Statutes to current IOLTA/IOTA grantees for the purpose of funding the delivery of legal services to the poor. The Foundation receives a portion of the funds for administering the program.

IOLTA/IOTA

The revenue of the IOLTA/IOTA Program is derived from interest earned on lawyers trust accounts and interest on trust accounts, made available by participating attorneys through eligible financial institution remittances of interest earned on these accounts. The purpose of the program is to make funds available to provide for the delivery of legal services to the poor and for law school scholarships based on financial need. As of October 1, 1989, Connecticut state statute made participation in IOLTA/IOTA mandatory for attorney clients funds not held in separate interest-bearing accounts for the benefit of the client. The statute was amended in 2005 to include funds from all entities having accounts established to receive loan proceeds from a mortgage lender, which implemented the interest on trust accounts program.

In an effort to increase pro bono representation of Connecticut residents who cannot afford an attorney, the Connecticut Bar Foundation created a two-year supplemental IOLTA grant program to fund a pro bono manager at an IOLTA recipient legal aid organization in the state.

The number of lawyers participating in the program was 10,715 and 11,206 for the years ended December 31, 2021 and 2020, respectively. As of December 31, 2021 and 2020, there were 7,136 and 7,249 trust accounts in the IOLTA/IOTA Program, respectively.

The Foundation awarded grants to legal service providers and grants to law schools for scholarships based on financial need totaling \$2,497,192 and \$3,350,742 from IOLTA/IOTA revenues for the years ended December 31, 2021 and 2020, respectively.

2. Summary of Significant Accounting Policies (continued)

Revenue and Support (continued)

Contributions (continued)

Judicial Branch Grants-in-Aid

The Foundation acts as a pass-through entity for the State of Connecticut Judicial Branch Grants-in-Aid program. The Foundation distributes these funds to current IOLTA grantees for civil legal representation for the poor. These funds are subject to reduction or termination by the Governor or Connecticut General Assembly. The Foundation receives a portion of the funds for administering the program.

RTC/TRO

The Connecticut general assembly also enacted two new programs in 2021 to increase access to civil legal representation for individuals who cannot afford an attorney, which the Connecticut Bar Foundation is administering. The first program, Right to Council in Eviction Proceeding (RTC) enacted in public act 21-34, creates a statewide right to counsel for tenants at risk of eviction at no cost to the tenant. The second program, Temporary Restraining Order (TRO), enacted in section 15 of public act 21-78, established a grant program to fund increased access to legal representation for individuals who express an interest in applying for a temporary restraining order under section 46b-15 of the Connecticut general statutes in the judicial districts of Fairfield, Hartford, New Haven, Stamford-Norwalk and Waterbury.

Cost Allocation

The financial statements report certain categories of expenses that are attributable to one or more program functions of the Foundation. These categories include compensation, payroll taxes, meetings, printing and postage. The allocation of these categories is based on detailed records of time and effort maintained by the Foundation. The only amounts recorded as program expenses are those that are incurred for the sole purpose of running a specific program. All other amounts are recorded as management and general expenses.

Use of Estimates

The preparation of financial statements in conformity with US GAAP requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

Reclassification

Certain prior year amounts have been reclassified to conform with the current year presentation with no change to total reported net assets.

3. Concentrations of Risk

Credit Risk - Cash

The Foundation maintains its cash in financial institution accounts that, at times during the year, may exceed federally insured limits. The interest-bearing cash balances in the financial institutions are insured by the Federal Deposit Insurance Corporation (FDIC) up to \$250,000. Management continually reviews the financial institutions for financial stability. The Foundation has not experienced any losses and believes that its cash and cash equivalents are not exposed to significant credit risk.

Credit Risk - Investments

The Foundation also maintains an investment account in a financial institution that is not insured by the FDIC. Management considers investments to be sufficiently diversified to minimize to an acceptable level the individual investment and industry concentration risks.

Sources of Revenue

A substantial portion of the Foundation's total support is derived from grants received from the Judicial Branch for the Court Fee Grants-in-Aid and Judicial Branch Grants-in-Aid programs. The Foundation received approximately 70% and 71% of its revenue support from the Judicial Branch for the years ended December 31, 2021 and 2020, respectively.

IOLTA/IOTA income represented 17% and 19% of the Foundations total support for the years ended December 31, 2021 and 2020, respectively.

For the year ended December 31, 2021, income generated from three individual banks represented 17%, 11% and 10% of total IOLTA/IOTA income. As of December 31, 2020, income generated from two individual banks represented 19% and 12% of total IOLTA/IOTA income.

4. Pledges Receivable

The Foundation sponsors the James W. Cooper Fellows Program to promote a better understanding of the legal profession and the justice system among the citizens of Connecticut, and to address matters concerning the legal profession and administration of justice in Connecticut. Such pledges are recorded as revenue when made to the Foundation. Pledges receivable consist of the following as of December 31:

	 2021	2020
Less than one year	\$ 70,976 \$	57,233
One to five years	291,585	323,850
Greater than five years	52,250	60,010
Total pledges receivable	414,811	441,093
Less: allowance for uncollectible pledges	(14,518)	(15,438)
Less: discount to net present value	(31,150)	(40,004)
Total pledges receivable, net	\$ 369,143 \$	385,651

5. Investments and Fair Value Measurements

The Foundation provides disclosures about the fair value of its investment assets that are recognized at fair value in the financial statements on a recurring basis. The Foundation classifies these assets into three levels based on the extent to which inputs used in measuring fair value are observable in the market.

These levels are:

Level 1 – Inputs are based upon unadjusted quoted prices for identical instruments traded in active markets.

Level 2 – Inputs are based upon quoted prices for similar instruments in active markets, quoted prices for identical or similar instruments in markets that are not active, and model-based valuation techniques for which all significant assumptions are observable in the market or can be corroborated by observable market data for substantially the full term of the assets or liabilities.

Level 3 – Inputs are generally unobservable and typically reflect management's estimates of assumptions that market participants would use in pricing the asset or liability. The fair values are therefore determined using model-based techniques that include option pricing models, discounted cash flow models, and similar techniques.

The allocation and fair value measurements of the Foundation's investments that are reported in the accompanying statements of financial position are as follows at December 31:

	2021			2020
Equity, mutual funds:				
Stock market index fund	\$	4,201,601	\$	3,487,960
International stock index fund		991,087		864,143
Fixed income funds		7,196,948		6,766,094
Total investments	\$	12,389,636	\$	11,118,197

All investments held by the Foundation are valued using Level 1 inputs.

6. Property and Equipment

A summary of property and equipment as of December 31, is presented below:

	 2021	2020
Office equipment	\$ 8,229	\$ 8,229
Less accumulated depreciation	 (6,584)	(4,938)
Net property and equipment	\$ 1,645	\$ 3,291

Depreciation expense for the years ended December 31, 2021 and 2020 was \$1,646.

7. Net Assets

Net assets with donor restrictions will be recognized in subsequent years upon satisfaction of purpose restrictions in the following areas:

	2021	2020
IOLTA/IOTA Program	\$ 10,809,933	\$ 9,829,785
TRO/RTC Program	369,024	-
General Foundation, Fellow Program	369,143	385,651
General Foundation, restricted	424,478	353,686
General Foundation, Singer Fund	187,592	228,572
General Foundation, Kravitz Symposium Fund	188,047	166,148
General Foundation, Innocence Fund	115,815	100,936
General Foundation, Speziale Fund	70,967	62,052
Court Fees Grants-in-Aid	183	32
Total net assets with donor restrictions	\$ 12,535,182	\$ 11,126,862

8. Paycheck Protection Program Loan

The Coronavirus Aid, Relief, and Economic Security (CARES) Act - Paycheck Protection Program (PPP) was established to assist small businesses in keeping their employees on payroll during the COVID-19 outbreak that began in 2020. Funds can only be used to (a) retain workers and maintain payroll and/or (b) make mortgage interest payments, lease payments, and utility payments, and for no other purposes. Under the terms of the PPP, certain amounts of the loan may be forgiven if they are used for qualifying expenses as described in the CARES Act and maintain a certain number of employees. If these restrictions are not met within a 24-week period, the unspent funds become a loan which is payable two years from the date of issuance and bears an interest rate of 1%. The Foundation has elected to account for the PPP funds using the Government Grant.

On April 29, 2020, the Foundation received a forgivable PPP loan (First PPP Loan) in the amount of \$92,700. During 2020 the full funds were expended and were recognized as a contribution. On December 16, 2020, the Foundation received full forgiveness of the First PPP Loan.

On February 10, 2021, the Foundation received a second forgivable PPP loan (Second PPP Loan) in the amount of \$100,145, as the PPP funding program was extended to allow for a second loan for qualifying entities. The terms of the second loan are identical to the First PPP Loan described above. During 2021 the full funds were expended and were recognized as a contribution. On June 23, 2021, the Foundation received full forgiveness of the Second PPP Loan.

9. Commitments and Contingencies

Commitments

The Foundations Board of Directors approved \$15,578,249 for grant awards to be disbursed in monthly payments during the grant year from January 1 through December 31, 2022, and \$30,000 for scholarships that are to be disbursed during the same time period.

9. Commitments and Contingencies (continued)

Commitments (continued)

The Foundation grants loans to newly released exonerees. As of December 31, 2021 and 2020, \$80,500 and \$91,950, respectively, in loans have been disbursed and are recorded in accounts and loans receivable on the Statement of Financial Position.

Contingencies

In March 2020, there was a global outbreak of COVID-19 that has resulted in significant changes in the global economy. While the Foundation has not experienced any significant disruptions to its business operations to date, in 2021 the Federal Fund rate decreased precipitously, resulting in a decline in IOLTA/IOTA revenue, and in 2020 court fee revenue had decreased due to court closures and other factors resulting from the pandemic. The Foundation switched most of its inperson programming to a virtual format in 2020 and switched over to limited in-person programming for the latter half of 2021, which required sponsorships. The future impact the pandemic might have on the Foundation cannot be determined, however it is possible the pandemic could have a prospective material impact to the Foundation's business, cash flows and liquidity.

10. Operating Leases

The Foundation has a lease agreement for office space and parking with minimum monthly required payments ranging from \$2,485 to \$3,086. The lease agreement is effective through March 31, 2023. The Foundation has entered into operating lease agreements for various office equipment which terminate on various dates through 2025. Total lease expense for years ending December 31, 2021 and 2020 was \$40,268 and \$40,207, respectively.

Future minimum lease payments required under the operating leases as of December 31 are as follows:

2022	\$ 40,067
2023	12,551
2024	3,293
2025	1,854
	\$ 57,765

11. Pension Plan

The Foundation sponsors a Simplified Employee Pension (SEP) retirement plan. To participate, full-time employees must be 21 years of age and have been employed for any part of three consecutive calendar years. Contributions are based on ten percent of the participants' calendar year-end compensation. Pension expenses for the years ended December 31, 2021 and 2020 were \$31,755 and \$23,485, respectively.

12. Income Taxes

The Foundation has received an exemption from the Internal Revenue Service (IRS) from federal income taxes under Section 501(c)(3) of the Internal Revenue Code. The Foundation is required to make the appropriate tax payments on any income considered unrelated to its exempt purpose.

Management of the Foundation evaluates all significant tax positions required by accounting principles generally accepted in the United States of America. At December 31, 2021 and 2020, management stated it does not have any tax position that would require the recording of any additional tax liability nor does it have any unrealized tax benefits that would either increase of decrease within the next twelve months.

The Foundation's income tax returns are subject to examination by the appropriate taxing jurisdictions. As of December 31, 2021 and 2020, the Foundation's federal and state tax returns generally remain open for examination for three years after December 31, 2018.

13. Liquidity and Availability of Financial Assets

As part of the Foundation's liquidity management, it has a policy to structure its financial assets to be available as its general expenditures, and other obligations that come due. The Foundation defines general expenditures as those expenses related to administration of its programs including but not limited to salaries, employee benefits, rent, supplies, professional services, and equipment. These expenses are included in the Foundation's annual budget. Any costs over the budgeted amounts would be discussed with the President or Treasurer of the Foundation and a budget revision would be submitted to the Board if the overage were substantial enough or negatively impact the overall budget.

The Board of Directors has adopted and periodically reviews Investment, Reserve, Finance and Control polices to stipulate goals and controls for maintaining financial assets and guidelines for investing excess cash when available.

The Foundation maintains a Spending Policy to determine the amount of invested (non-IOLTA) assets that would be available each year to support its general operating budget. The policy is designed to work with its investment strategy to preserve invested (non-IOLTA) assets over time. It stipulates that during any one fiscal year, to support the operating budget, the Foundation shall use only 5% of the average value of total invested assets over the twelve quarters ending the previous September 30th. This amount is approved during the budgetary process and is \$93,436 for the 2022 calendar year. The Board of Directors further stipulated that although it is hoped that funds invested will provide investment return for a long period, all invested assets may be fully expended at any time at the discretion of the Board of Directors.

13. Liquidity and Availability of Financial Assets (continued)

The Foundation was selected to administer the IOLTA program in 1989 and in that capacity also administers the Court Fee Revenue Grants-in-Aid for the Judicial Branch. Funds from these programs are the primary source of funding for the major legal aid organizations in the State. The Foundation used approximately 3% of the funding for administration of the programs. The James W. Cooper Fellows provide funding for the Fellows programs, education symposia, and administrative expenses through their contributions to the Foundation.

The Foundation closely tracks donations that have been received with donor restrictions to assure that these funds are only used for their intended purpose.

The following reflects the Foundation's financial assets as of the financial position date, reduced by amounts not available for general use within one year of the financial position date because of contractual or donor-imposed restrictions or internal designations.

	2021
Financial assets:	
Cash and cash equivalents	\$ 2,482,893
Investments, fair value	12,389,636
IOLTA/IOTA receivables	263,010
Pledges receivable, net	369,143
Accounts and loans receivable	319,920
	15,824,602
Less:	
Amounts unavailable for management:	
Net assets with donor restrictions	(12,535,182)
Board designated funds	 (532,669)
Total financial assets available within one year	\$ 2,756,751

14. Subsequent Events

The Foundation has evaluated events occurring between December 31, 2021 and May 11, 2022, the date the financial statements were available to be issued.



Connecticut Bar Foundation, Inc. Schedule of Financial Position by Funding Source As of December 31, 2021

	Judicial									
	IOLTA/IOTA/		Court Fees Branch			General				
	F	RTC/TRO	Grant	s-in-Aid	Grant	s-in-Aid	F	oundation		Total
Assets										
Current assets:										
Cash and cash equivalents	\$	1,862,806	\$	183	\$	-	\$	619,904	\$	2,482,893
IOLTA/IOTA receivables		263,010		-		-		-		263,010
Due to/from		1,111		_		-		(1,111)		-
Pledges receivable, net		-		_		_		369,143		369,143
Accounts and loans receivable		_		_		_		319,920		319,920
Investments, fair value		9,725,403		_		_		2,664,233		12,389,636
Property and equipment, net		1,094		_		_		551		1,645
Total assets	\$	11,853,424	\$	183	\$	-	\$	3,972,640	\$	15,826,247
Liabilities and net assets										
Accounts payable and accrued expenses	\$	75,508	\$	_	\$	_	\$	173,824	\$	249,332
Deferred revenue		305,668		_		_		_		305,668
Total liabilities		381,176		_		-		173,824		555,000
Net Assets										
Without donor restrictions		_		_		_		2,736,065		2,736,065
With donor restrictions		11,472,248		183		_		1,062,751		12,535,182
Total net assets		11,472,248		183		-		3,798,816		15,271,247
Total liabilities and net assets	\$	11,853,424	\$	183	\$		\$	3,972,640	\$	15,826,247

See accompanying independent auditors' report

Connecticut Bar Foundation, Inc. Schedule of General and Administrative Expenses by Funding Source For the Year Ended December 31, 2021

	IOLTA/IOTA/ RTC/TRO		Court Fees Grants-in- Aid		Judicial Branch Grants-in-Aid		General Foundation		Total	
General and administrative:										
Compensation and temporary help	\$ 133,832	\$	173,439	\$	9,489	\$	104,876	\$	421,636	
Outside services	9,079		33,744		-		18,265		61,088	
Occupancy costs	7,730		18,605		-		10,134		36,469	
Professional services	2,599		26,621		-		7,313		36,533	
Payroll taxes	9,872		14,000		-		10,092		33,964	
Pension	6,884		19,232		-		5,639		31,755	
Employee benefits	6,716		20,348		-		3,685		30,749	
Insurance	2,686		4,441		-		3,263		10,390	
Bad debt	-		-		-		9,330		9,330	
Equipment	4,492		2,114		-		1,239		7,845	
Travel, meetings and dues	301		3,081		-		2,533		5,915	
Office supplies and maintenance	851		1,762		-		2,855		5,468	
Telephone	245		2,505		-		1,294		4,044	
Postage	268		2,748		-		-		3,016	
Printing costs	162		1,662		-		137		1,961	
Miscellaneous	67		680		-		910		1,657	
Depreciation	390		845		-		411		1,646	
Total general and administrative	186,174		325,827		9,489		181,976		703,466	
Programs	2,510,382	1	0,535,074		1,411,464		371,344	1	14,828,264	
Total expenses	\$ 2,696,556	\$ 1	0,860,901	\$	1,420,953	\$	553,320	\$ 1	15,531,730	

See accompanying independent auditors' report

II. Reports in Accordance with Government Auditing Standards and the State Single Audit Act



Independent Auditors' Report On Internal Control over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with Government Auditing Standards

To the Board of Directors of Connecticut Bar Foundation, Inc.

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of Connecticut Bar Foundation, Inc. (the Foundation), which comprise the statement of financial position as of December 31, 2021 and the related statements of activities, functional expenses and cash flows for the year then ended, and the related notes to the financial statements, and have issued our report thereon dated May 11, 2022.

Report on Internal Control over Financial Reporting

In planning and performing our audit of the financial statements, we considered the Foundation's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Foundation's internal control. Accordingly, we do not express an opinion on the effectiveness of the Foundation's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A material weakness is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A significant deficiency is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Independent Auditors' Report On Internal Control over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with Government Auditing Standards (continued)

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the Foundation's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Foundation's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Foundation's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Fiondella, Milone & La Saracina LLP

Glastonbury, Connecticut May 11, 2022



Independent Auditors' Report on Compliance for Each Major State Program; Report on Internal Control over Compliance; and Report on the Schedule of Expenditures of State Financial Assistance Required by the State Single Audit Act

To the Board of Directors of Connecticut Bar Foundation, Inc.

Report on Compliance for Each Major State Program

Opinion on Each Major State Program

In our opinion, the Foundation complied, in all material respects, with the types of compliance requirements referred to below that could have a direct and material effect on each of its major state programs for the year ended December 31, 2021.

We have audited Connecticut Bar Foundation, Inc.'s (the Foundation) compliance with the types of compliance requirements described in the Office of Policy and Management's *Compliance Supplement* that could have a direct and material effect on each of the Foundation's major state programs for the year ended December 31, 2021. The Foundation's major state programs are identified in the summary of auditors' results section of the accompanying schedule of findings and questioned costs.

Basis for Opinion on Each Major State Program

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and the State Single Audit Act (C.G.S. Sections 4-230 to 4-236). Our responsibilities under those standards and the State Single Audit Act are further described in the Auditor's Responsibilities for the Audit of Compliance section of our report.

We are required to be independent of the Foundation and to meet our other ethical responsibilities, in accordance with relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion on compliance for each major state program. Our audit does not provide a legal determination of the Foundation's compliance with the compliance requirements referred to above.

Independent Auditors' Report on Compliance for
Each Major State Program; Report on Internal Control over Compliance; and
Report on the Schedule of Expenditures of State Financial Assistance
Required by the State Single Audit Act (continued)

Responsibilities of Management for Compliance

Management is responsible for compliance with the requirements referred to above and for the design, implementation, and maintenance of effective internal control over compliance with the requirements of laws, statutes, regulations, rules, and provisions of contracts or grant agreements applicable to the Foundation's state programs.

Auditors' Responsibilities for the Audit of Compliance

Our objectives are to obtain reasonable assurance about whether material noncompliance with the compliance requirements referred to above occurred, whether due to fraud or error, and express an opinion on the Foundation's compliance based on our audit. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards, *Government Auditing Standards*, and the State Single Audit Act will always detect material noncompliance when it exists. The risk of not detecting material noncompliance resulting from fraud is higher than for that resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Noncompliance with the compliance requirements referred to above is considered material if there is a substantial likelihood that, individually or in the aggregate, it would influence the judgment made by a reasonable user of the report on compliance about the Foundation's compliance with the requirements of each major state program as a whole.

In performing an audit in accordance with generally accepted auditing standards, *Government Auditing Standards*, and the State Single Audit Act, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material noncompliance, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the Agency's compliance with the compliance requirements referred to above and performing such other procedures as we considered necessary in the circumstances.
- Obtain an understanding of the Agency's internal control over compliance relevant to the
 audit in order to design audit procedures that are appropriate in the circumstances and to
 test and report on internal control over compliance in accordance with the State Single
 Audit Act, but not for the purpose of expressing an opinion on the effectiveness of the
 Agency's internal control over compliance. Accordingly, no such opinion is expressed.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and any significant deficiencies and material weaknesses in internal control over compliance that we identified during the audit.

Independent Auditors' Report on Compliance for
Each Major State Program; Report on Internal Control over Compliance; and
Report on the Schedule of Expenditures of State Financial Assistance
Required by the State Single Audit Act (continued)

Report on Internal Control over Compliance

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a state program on a timely basis. A material weakness in internal control over compliance is a deficiency, or a combination of deficiencies, in internal control over compliance requirement of a state program will not be prevented, or detected and corrected, on a timely basis. A significant deficiency in internal control over compliance is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a state program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the Auditors' Responsibilities for the Audit of Compliance section above and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies in internal control over compliance. Given these limitations, during our audit we did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses, as defined above. However, material weaknesses or significant deficiencies in internal control over compliance may exist that were not identified.

Our audit was not designed for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, no such opinion is expressed.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the State Single Audit Act. Accordingly, this report is not suitable for any other purpose.

Independent Auditors' Report on Compliance for
Each Major State Program; Report on Internal Control over Compliance; and
Report on the Schedule of Expenditures of State Financial Assistance
Required by the State Single Audit Act (continued)

Report on Schedule of Expenditures of State Financial Assistance Required by the State Single Audit Act.

We have audited the financial statements of Connecticut Bar Foundation, Inc., as of and for the year ended December 31, 2021 and have issued our report thereon dated May 11, 2022, which contained an unmodified opinion on those financial statements. Our audit was conducted for the purpose of forming an opinion on the financial statements as a whole. The accompanying schedule of expenditures of state financial assistance is presented for purposes of additional analysis as required by the State Single Audit Act and is not a required part of the financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the schedule of expenditures of state financial assistance is fairly stated in all material respects in relation to the financial statements as a whole.

Fiondella, Milme & La Saracina LLP

Glastonbury, Connecticut May 11, 2022

Connecticut Bar Foundation, Inc. Schedule of Expenditures of State Financial Assistance For the Year Ended December 31, 2021

State Grantor / Pass Through Grantor Program Title	State Grant Program Core - CT Number	Passed Through Subrecipient	Expenditures
Judicial Branch:			
Civil Legal Representation	11000-JUD95162-12516-090	\$ 1,411,464	\$ 1,427,786
Court Fee Program	11000-JUD95162-40001-089	10,535,074	10,860,900
Total State Financial Assistance		\$ 11,946,538	\$ 12,288,686

See Notes to Schedule of Expenditures of State Financial Assistance.

Connecticut Bar Foundation, Inc. Note to Schedule of Expenditures of State Financial Assistance For the Year Ended December 31, 2021

Note 1 - Basis of Presentation and Summary of Significant Accounting Policies

The accompanying schedule of expenditures of state financial assistance (the Schedule) includes state grant activity of Connecticut Bar Foundation, Inc. (the Foundation) under programs of the State of Connecticut for the fiscal year ended December 31, 2021. The Judicial Branch of the State of Connecticut has provided financial assistance through grants and other authorizations in accordance with the General Statutes of the State of Connecticut. These financial assistance programs fund several programs to provide civil legal representation to poor people in Connecticut.

The accounting policies of the Foundation conform to accounting principles generally accepted in the United States of America as applicable to not-for-profit entities. The information in the Schedule of Expenditures of State Financial Assistance (the Schedule) is presented based upon regulations established by the State of Connecticut, Office of Policy and Management.

Basis of Accounting

The expenditures reported on the Schedule are reported on the accrual basis of accounting. In accordance with Section 4-236-22 of the Regulations to the State Single Audit Act, certain grants are not dependent on expenditure activity and, accordingly, are considered to be expended in the fiscal year of receipt. These grant program receipts are reflected in the expenditures column of the Schedule.

Connecticut Bar Foundation, Inc. Schedule of Findings and Questioned Costs For the Year Ended December 31, 2021

I. Summary of Auditor's Results

Financial Statements		
Type of auditor's opinion issued:	Unmodified	
Internal control over financial reporting:Material weakness(es) identified?Significant deficiency(ies) identified?	Yes <u>X_No</u> Yes <u>X_No</u>	one Reported
Noncompliance material to financial stateme	ents noted? Yes X No)
State Financial Assistance		
Internal control over major program:Material weakness(es) identified?Significant deficiency(ies) identified?	YesX_No YesX_No	ne Reported
Type of auditor's opinion issued on complian	nce for major programs: <u>Unmo</u>	dified
Any audit findings disclosed that are required in accordance with Section 4-236-24 of the the State Single Audit Act?	<u> </u>	
The following schedule reflects the major pro-	grams included in the audit:	
State Grantor and Program	State Core – CT Number	Expenditures
Judicial Branch:		
Court Fee Program	11000-JUD95162-40001-089	\$ 10,860,900
Dollar threshold used to distinguish between t	type A and type B programs	\$ 245,774
II. Financial Statement Findings		
No matters were reported.		
III. State Financial Assistance Findings ar	nd Questioned Costs	
No matters were reported.		